



Metz EVS Monthly Operations Report

November 2022

Riverside School District



General Updates

- 66 work orders completed
- The track and field discus cage project has been completed along with digging out the shot-put area
- The District is ready for winter weather. 3 pallets of ice melt on-hand and the vehicles have all been fitted with winter equipment
- The Stadium banners, wind breaker, and yard markers have been secured for the off season
- Fall clean-up of the property is complete
- Summer equipment has been winterized.





Track and Field Discus Cage Install





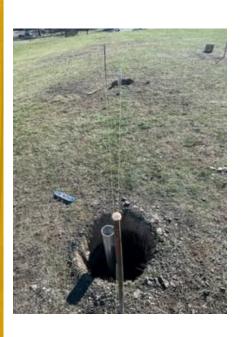








Track and Field Discus Cage Install











Winter Weather Preparedness











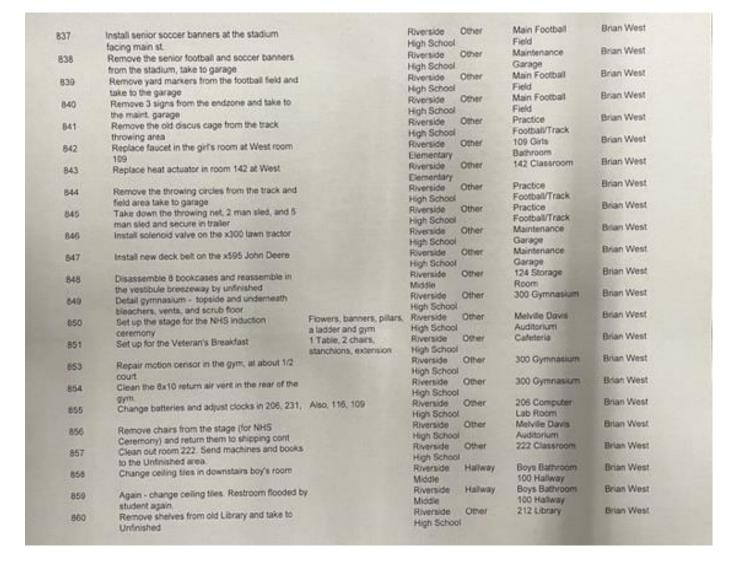
Parking Blocks at the Administration Building







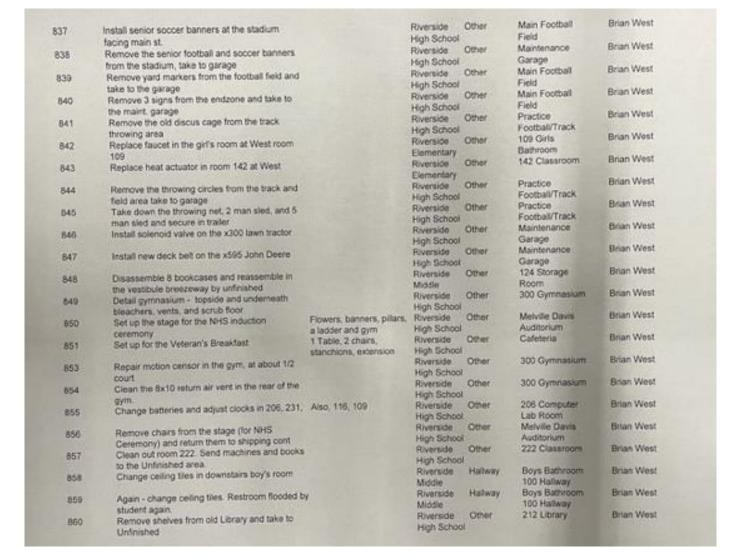
Completed Work Orders







Completed Work Orders







Completed Work Orders

	and the same agent for the sail		- Les Les Gardines	Other	Maintenance	Brian West
4	Change light on the GMC 3500 for the salt		High School		Garage	Brian West
	spreader Room		Little der Seinen.	Office	Administration	
5	Assemble a slide for the Sensory Room		Elementary		Offices	Brian West
			Riverside	Office	Administration	Billion Co.
56	Hang bulletin and white boards in the AS		Elementary		Offices	Brian West
	classroom	Riverside	Office	Administration	Blight Areas	
67	Repair the carpet molding in the hallway at West		Elementary		Offices	William Shipped
	Huntel Admin Space	Riverside	Common	Main Entrance	Brian West	
68	Remove all of the books in the Main entrance		Elementary	Area		W. C. Harris
-	vestibule at West		Riverside	Common	Main Entrance	Brian West
69	Deep clean all of the bathrooms at West		Elementary			
			Riverside	Hallway	Hallway Closet	Brian West
170	Clean all of the light fixtures in the halfways at					
100	West.		Elementary Riverside	Common	Main Lobby	Brian West
375	Set up for Breakfast with Santa		High School		Common Area	
01.3			Riverside	Other	Practice	Brian West
872	Secure the soccer nets from practice field along				Football/Track	
0/2	with football practice equipm		High School	Other	Maintenance	Brian West
***	Get tables from Gaughan Auto from VHV for		Riverside		Garage	
873	BINGO event at East		High School	Other	219 Classroom	Brian West
	Replace 3 way actuator in room 219		Riverside		21000	
B74	tolitains a may accepted		High School		154 Classroom	Brian West
	Replace faucet in boy's room outside (154)		Riverside	Other		
875	classroom		Elementary	Other	209 Classroom	Brian West
	Replace heating and cooling actuators in room		Riverside			
876	209		High School	Other	233 Classroom	Brian West
10000	Replace 2-way actuator in room 233		Riverside		200 01000	
877	Replace 2 way solution		High School	Other	307	Brian West
-	Replace 3-way actuator in room 307		Riverside	Contract of the Contract of th	Family/Consume	
678	Roptisca 3-way account		High School	Other	310 Art Room	Brian West
	Replace 3-way actuator in room 310		Riverside		3107617100111	
879	Made a way account at		High School	Other	320 Physics	Brian West
200	Replace 3way heat actuator in room 320		Riverside		Room	
880	Mediace away upon assess		High Scho	Office	309	Brian West
	Replace 3way actuator in room 309		Riverside	No. of Concession, Name of Street, or other Persons and Name of Street, or other Pers	Clothing/Textiles	THE RESERVE
881	Highland away across as a con-		High Scho	Other	410 Band Room	Brian West
	Replace 3 way heat actuator in room 410		Riverside		ALC DELIGITATION	The second
882	Replace 3 way near actories in the		High Scho		Principal's Office	Bran West
	Install Tether Ball at West Elementary	concrete in place	Riverside	Office	Sute	
496	Mittal lattice del at 11011 Co. Co.		Elementar		Kitchen	Brian West
	Replace gasket in the milk cooler		Riverside	Dietary	Politica	7.53000000000
738	Replace gasker in the man soon.		Elementa	7		





November Tasks Completed

Work History Report - Riverside School District/Metz, Taylor PA Report Created on December 9, 2022 at 2:22 PM

Due Date Timeframe: Last 3 Months Building: All Buildings Category: All Categories Completion Status: All Documentation Status: All Task Type: All

Task Type	Building	Due Date	Category
Regulatory Regulatory	Riverside School Dist. Riverside School Dist.		Ansul System Ansul System
Regulatory Regulatory Preventive Mtce Regulatory	Riverside School Dist. Riverside School Dist. Riverside School Dist. Riverside School Dist.	11/30/2022 11/30/2022	Detectors - Smoke Detectors - Smoke Dishwashers Doors
Regulatory	Riverside School Dist.	11/30/2022	Doors
Regulatory	Riverside School Dist.	11/30/2022	Elevators
Regulatory	Riverside School Dist.	11/30/2022	Emergency Lighting
Regulatory	Riverside School Dist.	11/30/2022	Emergency Lighting
Regulatory	Riverside School Dist.	11/30/2022	Fire Alarm System
Regulatory Regulatory Preventive Mtce.	Riverside School Dist. Riverside School Dist. Riverside School Dist.	11/30/2022 11/30/2022 11/30/2022	Fire Extinguishers Fire Sprinkler System Grease Traps
Regulatory	Riverside School Dist.	11/30/2022	Oxygen Systems
Preventive Mtce.	Riverside School Dist.	11/30/2022	Roof
Loss Prevention Preventive Mtce. Regulatory	Riverside School Dist. Riverside School Dist. Riverside School Dist.	11/30/2022 11/30/2022 11/30/2022	Safety Committee Vehicles Water Systems
Regulatory	Riverside School Dist.	11/26/2022	Dryer Vents
Regulatory Regulatory	Riverside School Dist. Riverside School Dist.	11/26/2022 11/26/2022	Emergency Generators Temperatures

Task Description

Ansul Systems: Clean hood filters (use dishwasher if appropriate) Ansul Systems: Owner's Inspection Detectors: Test battery operated smoke

Detectors: Test carbon monoxide detectors. Dishwashers: In-house Inspection Doors, Locks & Alarms: Corridor - Doors Doors, Locks & Alarms: Test operation of doors and locks.

Elevator: Firefighters' Emergency Operation

detectors

Emergency Lighting: Check illumination of exit lighting and exit signs.

Emergency Lighting: Conduct a 30 second functional test.

Fire Alarm System: Conduct routine test of fire alarm system

Fire Extinguishers: Check and initial fire extinguishers

Fire Sprinkler System: In-house inspection. Grease Trap: Inspect grease trap Oxygen Storage: Gas Equipment - Cylinder and Container Storage

Roof: Regular maintenance and safety inspection.

Safety Committee: Conduct November Safety Committee Meeting

Vehicle Inspection: Safety inspection Water Systems: Inspect eye wash stations. Dryer Vent: Complete In-House System Cleaning

Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook. Temperatures: Test and log air temperatures

Task Completion

Marked done on-time by Brian West Marked done on-time by Brian West

Marked done on-time by Brian West Marked done on-time by Brian West Marked done on-time by Brian West Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West Marked done on-time by Brian West Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West Marked done on-time by Brian West Marked done on-time by Brian West

Marked done on-time by Brian West

Marked done on-time by Brian West Marked done on-time by Brian West





November Tasks Completed

	District Colonial District	44/00/0000	Meter Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/26/2022	Water Systems	Water Temps: Test and log the hot water	
Regulatory	Riverside School Dist.	11/26/2022	Temperatures	temperatures. Dryer Vent: Complete In-House System	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/19/2022	Dryer Vents	Cleaning Emergency Power Generators: Exercise	Marked done on-time by Brian West
		44400000	F	generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/19/2022	Emergency Generators Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/19/2022	Temperatures	Water Systems: Testing and Monitoring of	
Regulatory	Riverside School Dist.	11/19/2022	Water Systems	Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Miverside Corroot Blot.	1111012022	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Water Temps: Test and log the hot water	
Regulatory	Riverside School Dist.	11/19/2022	Temperatures	temperatures.	Marked done on-time by Brian West
				Dryer Vent: Complete In-House System	
Regulatory	Riverside School Dist.	11/12/2022	Dryer Vents	Cleaning	Marked done on-time by Brian West
				Emergency Power Generators: Exercise	
				generator (with no load), perform routine	Marked done on-time by Brian West
Regulatory	Riverside School Dist.		Emergency Generators	checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/12/2022	Temperatures	Temperatures: Test and log air temperatures Water Systems: Testing and Monitoring of	Warked done on-time by Bhan vvest
D	Diverside Cabasi Dist	44/40/0000	Mater Customs	Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/12/2022	Water Systems	Water Temps: Test and log the hot water	Markou delle en une e, enan ere
Regulatory	Riverside School Dist.	11/12/2022	Temperatures	temperatures.	Marked done on-time by Brian West
Regulatory	Miverside Ochool Dist.	11/12/2022	remperatures	Dryer Vent: Complete In-House System	
Regulatory	Riverside School Dist.	11/5/2022	Dryer Vents	Cleaning	Marked done on-time by Brian West
				Emergency Power Generators: Exercise	
				generator (with no load), perform routine	
Regulatory	Riverside School Dist.	11/5/2022	Emergency Generators	checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/5/2022	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West
				Water Systems: Testing and Monitoring of	
Regulatory	Riverside School Dist.		Water Systems	Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	11/5/2022	Temperatures	Water Temps: Test and log the hot water	Marked done on-time by Brian West





Staffing

- Maintenance A Techs Jason Bittenbender, Dave Arneil
- Maintenance B Techs Mohamed Ganim, John Koytek
- Maintenance C Techs (1st shift) Matt Wood, Rohni Ganim, Charlie Davis, Ed Harvey, Mykayliah Hevener
- Maintenance C Techs (2nd shift) Kaya Pacuilli, Taylor Pacuilli, Terri Jones, Ron Ochwat, Helene Czerw, Michelle Lokuta, Donald Sparacino, Kayla Megotz, Jaliza Chaplin, Miranda Wachilla, Kaleb Matsko





Scheduled Projects

- Installation of a new fire hydrant at West Elementary
- HVAC preventive maintenance and actuator replacement
- Holiday Shows at the Auditorium
- Smart board relocation
- Installation of new heaters in the fieldhouse boys and girls rooms
- Breakfast with Santa





Employee Recognition

 This month, I would like to recognize John Koytek. John has been with Riverside School District for 4 years. He is a loyal and dedicated employee who brings a unique set of talents to Metz. We have utilized his welding skills along with his ability to operate autonomously in the high school. John brings a good attitude and a valued set of hands to our group. We are fortunate to have employees like John in the fold.





Brian West
Director of Facilities
(570)650-7403
bwest@riversidesd.com